

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
June 6, 2011**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, June 6, 2011 at 10:00 a.m. **COMMISSIONERS RON AVERILL and P.W. "Bill" Schulte** were in attendance. **COMMISSIONER F. LEE GROSE** was absent. **Chairman Averill** determined a quorum, called the meeting to order and proceeded with the flag salute. Commissioner Schulte moved to approve the minutes from the 10:00 a.m. meeting held on Monday, May 23, 2011. Chairman Averill seconded the motion.

**Motion carried 2-0**

<b>NOTICE</b>
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**Commissioner Schulte** made a motion to approve Notice Agenda items one through four. **Chairman Averill** seconded the motion. Candace Hallom read the items into the record.

- 1. Call for Bids: For a Pedestal-mounted Hydraulic Excavator. Bids will be opened on June 21, 2011 at 11:30 am. Resolution No. 11-174**

**Steve Skinner, Solid Waste**, stated the Solid Waste Division of the Lewis County Public Works Department has determined that one of the excavators used at the Central Transfer Station is in need of replacement. Specifications for a replacement have been prepared and are attached as Exhibit "A" to the resolution. Solid Waste management proposes a call for bids from potential vendors for the purchase of a pedestal-mounted hydraulic excavator to replace the existing excavator.

**Chairman Averill** stated County and City Governments are not good with providing for amortization of equipment. We do have a Solid Waste Advisory Board for the Solid Waste District and several years ago that Board thought it would be a good idea to put funding aside for the cost of replacing the high cost equipment. We currently have over \$400,000 in this reserve fund and are able to pay for this equipment out of that reserve.

- 2. Notice: Establishing the gross tonnage limits on Ferrier Bridge No. 93 and Davidson Bridge No. 1. Resolution No. 11-175**

**Tim Elsea, Director of Public Works**, stated that the Federal Highway Administration has mandated that load rating calculations be performed for all bridges on the National Bridge Inventory. Load rating calculations for Ferrier Bridge No. 93 and Davison Bridge No. 1 were completed. The structures' deteriorating condition indicates that legal loads exceed the load rating for all three vehicle types for Ferrier Bridge and 3 and 4 axle groups on Davison Bridge. The County Engineer has reviewed these reports and recommends posting the bridges to limit gross tonnage as follows:



Ferrier Bridge NO. 93

22 Tons Gross per Type 3 (2 axle groups)

26 Tons Gross per Type 3S-2 (3 axle groups)

28 Tons Gross per Type 3-3 (4 axle groups)

Davison Bridge NO. 1

34 Tons Gross per Type 3S-2 (3-axle groups)

37 Tons Gross per Type 3-3 (4 axle groups)

Ordinance 1157 makes violation of the above gross tonnage restrictions a traffic infraction, punishable by monetary penalty not to exceed Two-Hundred Fifty Dollars (\$250.00).

- 3. Notice of Hearing: To consider the granting of tax relief under the Open Space Program. Hearing will be held on June 13, 2011, on or after 10:00 am. Resolution No. 11-176**

**Dianne Dorey, Assessor**, stated we hold these hearings about once a year to consider applications for Open Space Open Space. These are properties that would be left in its natural state and they get a tax break for doing so. The Public Benefit Ratings Advisory Committee met and rated the property at 80% reduction in taxes. That recommendation is being passed on to the BOCC for approval.

- 4. Notice of Hearing: Regarding the adoption of Ordinance No. 1224 regarding the Chemical Dependency-Mental Health-Therapeutic Court Sales Tax (CD-MH-TC Sales Tax). Hearing will be held on June 20, 2011 on or after 10:00 am. Resolution No. 11-177**

**Chairman Averill**, stated this notice is provided that a public hearing will be held on a proposal to authorize, fix and impose a new sales and use tax of 1/10th of 1 percent for chemical dependency and mental health treatment, and for therapeutic court programs and services, and to provide a new chapter to Title 3 of the Lewis County Code providing for the same. The county's financial ability to fund new or expanded programs and continue the Drug Court has been severely reduced in light of increased need and economic pressures. Recent legislative changes provide counties the authority to raise taxes to save and enhance these programs, and there has been strong public support to implement the new tax. The hearing will be held on or after 10:00am on Monday, June 20, 2011 in the Commissioner Meeting Room, Old Historic Courthouse. The public will have an opportunity to ask questions and provide testimony before a decision on imposing the tax is made by the Board of County Commissioners.

Motion Carried 2-0

<b>CONSENT</b>
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**Commissioner Schulte** made a motion to approve Consent Agenda items five through thirteen. **Chairman Averill** seconded the motion. Candace Hallom read the items into the record.

- 5. Resolution No. 11-178 Approval of warrants and payroll for payment.**



**Chairman Averill** stated this approves 432 warrants issued by the Auditor's Office for \$1,616,375.49. Also approves 266 payroll/benefits warrants for draws on payroll totaling \$231,922.00.

**6. Resolution No. 11-179 Bid award for the Small Works Project-Garrard Creek Road Culvert Repair Material Purchase.**

**Tim Elsea, Director of Public Works**, stated an invitation to Bid was issued by Public Works on May 5, 2011 for the Garrard Creek Road Culvert Repair Materials Purchase per our small works process adopted via Resolution 09-299. Project notifications were sent via email to all companies listed on the small works roster-Underground Utilities, Culvert category. Public Works received 3 bids for this project on May 24, 2011 with Old Castle Precast being the lowest responsive bidder with a bid of \$53,311.50. This bid is below the engineer's estimate of \$118,470.00. Public Works recommends approval of the Resolution to execute a contract between Old Castle Precast and Lewis County Public Works for the Small Works Roster contract and authorize the Director of Public Works to sign the same.

**7. Resolution No. 11-180 Amending Resolution No. 10-171 regarding an inter-local with the City of Chehalis to retain services of technical and related expertise to help with the FEMA Mapping comment and appeal process.**

**Commissioner Schulte** stated this approves an amended inter-local between Lewis County, City of Chehalis, City of Centralia, Chehalis Centralia Airport, Chamber of Commerce, and the Port of Chehalis. Last year we pledge \$50,000.00 to work with FEMA in redoing the FEMA flood maps; this is an additional \$15,000.00 to continue that process. This extension expires December 31, 2011.

**8. Resolution No. 11-181 Approving Managed Pharmacy Benefit Service Agreement with CaremarkPCS Health, L.P. through the National Association of Counties (NACO).**

**Danette York, Director of Health and Social Service**, stated this allows Lewis County uninsured and underinsured residents to participate in a prescription discount card program through a Managed Pharmacy Benefit Services Agreement between Lewis County and CaremarkPCS Health, L.P. through National Association of Counties (NACo). As a NACo member, Lewis County qualifies to participate in the Prescription Discount Card Program. This program helps uninsured or underinsured residents save off the cost of prescriptions. There is no cost to the county or to the residents. Contract is effective for 3 years and continues for 1 year terms following the end of the 3 year term. Program will start approximately 8-10 weeks after the contract is signed.

**Chairman Averill** stated this is a national program that we have been given the opportunity to participate in. We did do some investigation and after determining what the program is about it does offer citizen who do not have insurance an opportunity to get some discount on their medications. Given the fact that there is no cost to the County and citizens we decided to go ahead and implement this program.



**9. Resolution No. 11-182 Acceptance of the WA State Patrol statewide Marijuana Eradication Program Agreement.**

**Steve Walton, LCSO**, stated the purpose of this agreement is to provide funding assistance for local law enforcement agencies to support the locating and ratification of illicit cannabis plants and the investigation and prosecution of cases involved with controlled substances before state and federal courts in the State of Washington. The State Patrol administers the program and gets the funds from the United States Drug Enforcement Agency. This agreement is for the amount of \$5,000.00.

**10. Resolution No. 11-183 Approving a modification to Participation Agreement NFS 07-PA-11060300-037, No. 5, with the USDA Forest Service, Pacific Northwest Region-Gifford Pinchot National Forest for noxious weed education.**

**Bill Wamsley, Noxious Weed Board**, stated modification #5 is for weed treatment related to the current project we have carrying out weed eradication treatment on road sides and administrative sights. Most of this work will take place this year. The Resource Advisory Committee (RAC) met last week and reauthorized some additional funding for 2012. This agreement is in the amount of \$40,000.00.

**11. Resolution No. 11-184 Approving Title III contract with Lewis County Fire District #18.**

**Dawna Truman, Budget Director**, stated this authorizes funding for the 2011 Title III project for Lewis County Fire District 18 for the purchase of a 3,000 gallon wet side water tender. If the funding is not spent, the County will have to return the funds to the USDA, Forest Service. On March 22, 2010, the BOCC solicited projects and proposals from qualified applicants for Title III funds. All applications were received in the Commissioner's Office on April 16, 2010. After a staff review of the projects, a decision was made by the BOCC to fund a 2011 project for Fire District No. 18. The revenue from the USDA Forest Service was received in the amount of \$160,727.17 in January, 2011. The applicant has signed their contract and this is the final step to completing the process for allocating the 2011 Title III funds.

**12. Resolution No. 11-185 Adoption of an Internal Service Fund Policy.**

**Dawna Truman, Budget Director**, state during 2010 the State Auditor's Office recommended that Lewis County adopt general guidelines for setting Internal Service Fund rates. Internal Service Funds are used to report activities that provide goods and services to other funds, departments and offices on a cost reimbursement basis. The Purpose of the Internal Service Fund Policy is to adopt general guidelines for setting Internal Service rates. The policy provides information on specific internal service funds including; the Equipment Rental and Revolving (ER&R), Information Technology, Facilities, Risk Management, County Insurance, Radio Services Department accounted for within the Communication fund and Pits



and Quarries. The policy also provides information on Non-Internal Service Fund Rates for departments accounted for within the Current Expense fund, these departments include; Human Resources, Risk Administration, Budget/Fiscal Services and the Prosecutors Civil Division.

**Chairman Averill** stated one of the problems you have in government are some of the services are provided internally for each other. In order to pay for those services we set up interoffice funds to pay the fees for local services. When we had our last look by the State Auditor, they were concerned that we did not adequately describe how we were dealing with these internal funds and this document answers those questions.

**13. Resolution No. 11-186 Transfer of accumulated annual and sick leave for an employee from the Current Expense Fund to the Gambling Fraud and Enforcement Fund.**

**Chairman Averill** stated this approves the transfer of accumulated annual and sick leave for Cailen Wevodau, Prosecuting Attorney's Office from the Current Expense Fund (001) to the Gambling and Fraud Enforcement Fund (165). The value of the accumulated annual and sick leave thus transferred is \$3,992.20. It is common practice to allow county employees to transfer accumulated leave when transferring to other departments or funds within the county.

**Motion Carried 2-0**

There being no further business, the Commissioners' public meeting adjourned at 10:38 am on June 6, 2011. The next public meeting will be held Monday, June 13, 2011, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

*Karri Munn*  
Clerk of the Board  
Lewis County Commissioners



*Ron Averill*  
Ron Averill, Chairman

*P.W. Schulte*  
P.W. Schulte, Commissioner

*F. Lee Grose*  
F. Lee Grose, Commissioner